**Working agreement:**

1. **Planned to have team meeting at least twice a week for an hour at 6PM and once in weekend if needed.**
2. **If for any reason a team member is not available for a team meeting, that other team members must communicate and informed the teammate regarding their team discussion.**
3. **We are planning to use C# as our programming language for our application and CSV files for data storage.**
4. **Every team member is responsible for their part of the job and documentation.**
5. **Each team member must inform the team if there is issue identify and need attention.**
6. **Team norm, respect everyone’s input, be helpful when it needed.**
7. **For this project, the team shall use the GITHUB Repository to share project related file and document to ensure the progress.**
8. **We have created a group chat to keep everyone informed and easy communication.**